REQUEST FOR PROPOSALS

COMPLETE STREETS WORKSHOP SERIES
issued by
Capital District Transportation Committee
Albany, N.Y.

April 17, 2015

Description: The Capital District Transportation Committee (CDTC) is the federally-designated Metropolitan Planning Organization (MPO) for Albany, Rensselaer, Saratoga, and Schenectady counties, and 78 municipalities including the cities of Albany, Schenectady, Troy, and Saratoga Springs.

CDTC seeks Consultant assistance to develop and implement a Complete Streets educational and technical assistance workshop series. The selected consultant will prepare and implement up to four (4) workshops with the goal of educating stakeholders, such as agency staff and elected officials, on the concept and implementation of Complete Streets (designing streets to meet the needs of all user groups). The intent of the workshops is to build technical capacity within jurisdictions for implementation of complete streets solutions.

The anticipated timeline for the study is eight (8) months from the date of contract execution.

CDTC, on behalf of local member jurisdictions, will administer the consultant contract for the workshop series and will serve as project manager. Chris Bauer from the CDTC staff will serve as the contact for proposals and administrative questions. His telephone number is 518-458-2161. Please contact CDTC for a complete copy of the Request for Proposals (RFP).

Proposals are due at 4:00 PM on May 15, 2015 at the Capital District Transportation Committee offices, One Park Place, Main Floor, Albany, NY 12205. Six (6) hard copies of the submission and one (1) electronic copy on a CD are required.

Submission Due: May 15, 2015
Contract Term: Eight (8) Months
Location: Capital District Transportation Committee
One Park Place, Main Floor
Albany, NY 12205-2676
(518) 458-2161
Contact: Latanya Sellie, lsellie@cdtcmpo.org
Submit to: Attn: Chris Bauer