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**MEMORANDUM**

**To:** Mike Franchini, Executive Director, CDTC  
**From:** Rocky Ferraro, Executive Director  
**Date:** October 26, 2015  
**Re:** Proposed 2015-16 PL Budget Amendment

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The Capital District Regional Planning Commission is requesting an amendment to the 2015-16 PL Budget to permit up to \$35,000 to be expended under the contractual line item. An equal sum will be subtracted from the Direct Labor, Fringe Charges, and Indirect Charges Category resulting in no net change to the budget.

The purpose for the requested budget amendment is to hire a consultant, Fountains Spatial, Inc., to develop an interactive Web based GIS application for the display and analysis of Census and other related data. The contract is an outgrowth of a meeting with representatives from the County Planning Departments, CDTC, and CDTA, to discuss options that CDRPC might pursue related to online mapping applications. The consensus of the group was that the region would benefit from a public-facing internet-accessible mapping application, which allowed for the interactive selection and portrayal Census data.

I appreciate your attention to this matter. Please let me know if you need any additional information from me regarding the proposed budget amendment.