

**Capital District
Transportation Committee**

August 29, 2017

5310 Program 2017 Solicitation Update

NYSDOT announced the 2017 solicitation for the FTA [Section 5310 - Enhanced Mobility of Seniors and Individuals with Disabilities Program](#) on June 23, 2017. The 5310 Program funds projects that serve the transportation needs of seniors and individuals with disabilities beyond traditional public transportation services and ADA complementary paratransit. Applications were due to NYSDOT on August 21, 2017.

2016 and 2017 FFY funds available for new 5310 projects include:

- Albany-Schenectady (Troy) urbanized area: **\$979,025** (of which 55% or \$598,293 must be spent on “traditional” projects).
- Saratoga Springs urbanized area: **\$226,593** (of which 55% or \$138,474 must be spent on “traditional” projects).

As the administrator of the 5310 program for each of the MPOs in New York State, NYSDOT posted the application on their website as well as application guidance materials, a series of FAQs and hosted webinars for prospective applicants. NYSDOT and CDTC widely distributed information regarding 5310 solicitation details.

Evaluation Process: Application Review and Project Selection

NYSDOT will screen all applications received statewide for minimum requirements, including consistency with each MPOs adopted Public Transit – Human Services Transportation Coordinated Plan for applications requesting funds within urbanized areas in the state. Coordination efforts are required to pass screen. Applications passing this minimum requirements screen will be distributed to each area’s evaluation committee.

Consistent with past practice, CDTC has established an evaluation committee of staff from the NYS Department of Health, NYS Office of Aging, NYSDOT and CDTC. New for this round, the CDTC evaluation committee’s score results will be submitted to a NYSDOT Main Office Evaluation Process Coordinator who will then submit the results of the evaluation process to NYSDOT Executive Management for review, approval and funding determinations.

Evaluation committee members will numerically evaluate and score applications and are responsible for understanding all application materials and complying with the evaluation process which includes maintaining confidentiality and signing a Non-Disclosure Agreement prior to the beginning of the numerical evaluation. This agreement requires that information regarding the number and names of applicants, application content, individual scores and ranking cannot be revealed or disclosed to any person outside of the scoring/ranking process.