

**2023-2024 Local and Regional Transportation Planning Project Solicitation  
Evaluation Summary and Programming Options  
January 25, 2023**

### **Introduction**

The Capital District Transportation Committee (CDTC) issued a call for Local and Regional Transportation Planning Projects to be considered for inclusion in CDTC's 2023-2024 Unified Planning Work Program (UPWP). CDTC's UPWP assigns federal transportation planning funds to local and regional transportation planning projects. The solicitation noted the potential for an estimated \$1 million in federal funds being available for community based planning projects. The solicitation, issued in October 2022 with a November 30<sup>th</sup> submission deadline, resulted in 15 project proposals for consultant assistance, three proposals for bike skills training and two proposals for technical assistance. The following assesses the available funding, summarizes the evaluation process, and offers programming options for the Planning Committee's consideration.

### **Assessment of Available Funding**

At CDTC's January Planning Committee meeting, a budget correction was approved that reduced the available funding in the 2022-2023 UPWP by \$317,000 due to an overprogramming of funds in previous years. This unexpected correction necessitated a reduction of programming capacity to \$683,000 for the 2023-2024 UPWP. In addition, several existing consultant led community planning studies are incomplete and will be rolling into the 2023-2024 UPWP, further reducing new programming capacity by approximately \$221,000. Therefore, programming capacity for new consultant led projects is estimated to be roughly \$462,000 for 2023-2024 UPWP.

Due to the limited cost (under \$10,000) of bike skills training requests (See Appendix A), the eight trainings were included in the draft UPWP in Task 4.60 (Traffic Safety Education, Encouragement and Enforcement) and did not count against the available funding for consultant led activities. In addition, a complete streets focused consultant led project requesting no less than \$49,000 must be funded as part of CDTC's federal mandate to use 2.5% of its overall planning funds on Complete Streets projects.

### **Project Evaluation**

CDTC's staff screened the non-bike skills training proposals for completeness and assessed/confirmed the scope versus the budget requested. Only one proposal, the Town of Colonie NY7/NY2 Corridor Study Update technical assistance project, was screened out as the scope far exceeded what could be delivered as technical assistance (projects valued at less than \$25,000). In addition, the budget for the Village of Menands project was increased with concurrence from the Village to ensure adequate resources would be available should the project be funded.

The remaining technical assistance project was evaluated along with the 15 remaining consultant project proposals utilizing the evaluation criteria established in the [solicitation guidance document](#). The evaluation results, along with a summary of each proposal, are provided in Appendix B.

## Programming Options

After reviewing the evaluation results and considering the proposed project budgets, types of projects, sponsor UPWP workshop attendance, geographic balance, number of CDTC supported project awards to the sponsor in last five years and planning funds requested per capita of study area, the following programming options are offered for consideration.

### Option 1: Prioritize new sponsors and those that have not had a consultant study in the last five years.

Sponsor	Federal Funds Requested	Completion Year of Most Recent Linkage Study	Complete Street Project?
Town of Milton	\$75,000	None	N
Village of Castleton-on-Hudson	\$72,000	None	Y
Village of Voorheesville	\$49,500	None	Y
Albany County	\$100,000	2002	N
Town of Rotterdam	\$75,000	2011	Y
Town of Colonie*	\$150,000	2018	Y
<b>Total</b>	<b>\$521,500</b>		

\*Funding rate for the Town of Colonie's proposal is \$6.18 vs. Town of Clifton Park's proposal which is \$9.65 based on 2020 Census Block Groups. Both proposals received the same score and the secondary criteria elevated Colonie's proposal.

### Option 2: Assign funds to new sponsors and projects with the highest scores.

Sponsor	Federal Funds Requested	Completion Year of Most Recent Linkage Study	Complete Street Project?
Town of Milton	\$75,000	None	N
Village of Castleton-on-Hudson	\$72,000	None	Y
Village of Voorheesville	\$49,500	None	Y
Albany County	\$100,000	2002	N
City of Troy*	\$100,000	2023	N
Town of Rotterdam	\$75,000	2011	Y
<b>Total</b>	<b>\$471,500</b>		

### Option 3: Assign funds entirely based on project scores.

Sponsor	Federal Funds Requested	Completion Year of Most Recent Linkage Study	Complete Street Project?
Albany County	\$100,000	2002	N
City of Troy*	\$100,000	2023	N
Town of Milton	\$75,000	None	N
Town of Rotterdam	\$75,000	2011	Y
Town of Clifton Park	\$120,000	2015	N
<b>Total</b>	<b>\$470,000</b>		

\* The City of Troy has been awarded funding and has nearly completed three Linkage Studies since 2018, the only sponsor with multiple projects funded in recent years.

**Appendix A**  
**2023 Bicycle Safety Training Grant Program Summary**

Municipal Location (# trainings)	Applicant	Type	Requested Number of Trainings	Adjusted Budget Total	Adjusted Consultant Budget	Adjusted Reimbursables	Adjusted Minimum required In-Kind, based on Adjusted Budget	# Trainings Funded
City of Schenectady (1), Town of Rotterdam (1) Town of Niskayuna (1)	Cycle Schenectady	Youth	3	\$ 3,740	\$ 3,240	\$ 500	\$ 1,247	3
City of Schenectady (1)	Martin Luther King Jr School of Excellence	Youth	1	\$ 665	\$ 480	\$ 185	\$ 222	1
City of Schenectady (2)	Woodlawn Elementary School	Youth	2	\$ 1,840	\$ 1,560	\$ 280	\$ 613	2
City of Albany (2)	Eden's Rose	Youth	2	\$ 1,791	\$ 1,560	\$ 231	\$ 597	2
<b>TOTAL</b>			<b>8</b>	<b>\$ 8,036</b>	<b>\$ 6,840</b>	<b>\$ 1,196</b>	<b>\$ 2,679</b>	<b>8</b>

**Appendix B: 2023-2024 UPWP Transportation Planning Project Proposal Summaries and Evaluations**

Lead Applicant	Co-Applicant <i>(if applicable)</i>	Project Name	Description	Consultant Budget	Federal Funds Requested	In-Kind Match	Cash Match	Total Match Value	Total Project Value	Total Match (%)	Advanced Principles & Factors <i>(up to 5 pts)</i>	Environ. Justice <i>(4 pts)</i>	Inter-municipal Partnership <i>(4 pts)</i>	Sponsor Comm. <i>(up to 3 points)</i>	Plan Implemen. <i>(3 pts)</i>	Sponsor Capacity <i>(3 pts)</i>	Innovation <i>(up to 3 pts)</i>	Total Average Points
Albany County		Broadway Flood Resilient Multi-Modal Corridor Study	Identify and evaluate conceptual design alternatives that improve multi-modal transportation facilities and connectivity, increase the urban forest, and integrate green infrastructure and climate resiliency along the length of the Broadway/Route 32 corridor from Albany to Watervliet.	\$115,000	\$100,000	\$0	\$15,000	\$15,000	\$115,000	13.0%	5	4	4	2	3	2	2	22
City of Troy	CDTA	Strategic Parking and Operations Study	Evaluate parking supply and demand in downtown Troy, develop recommendations for managing parking and create an electric vehicle charging station master plan.	\$140,000	\$100,000	\$8,234	\$40,000	\$48,234	\$148,234	32.5%	4	4	4	3	3	2	2	22
Town of Milton	Saratoga County	Town Center Plan Update	Identify potential improvements for safe walking and bicycling facilities from West Milton to the Town's center and create connections to the Zim Smith and Geysers Road trails.	\$100,000	\$75,000	\$0	\$25,000	\$25,000	\$100,000	25.0%	5	4	4	3	2	1	0	19
Town of Rotterdam		Curry Road & Guilderland Avenue Multi-Modal Study	Create a plan for a more balanced transportation system along the Curry Road and Guilderland Avenue corridors that include safe and compliant ADA access for all users, including pedestrians, bicyclists, transit users and motorists.	\$90,000	\$75,000	\$20,000	\$15,000	\$35,000	\$110,000	31.8%	5	4	0	3	3	3	1	18
Town of Clifton Park	Saratoga County; Town of Halfmoon	County Route 109 Corridor Study	Provide strategic guidance for future transportation improvement projects, evaluate land use considerations, and protect the functionality, capacity, and reliability of a 6.73-mile stretch of County Route 109 in Clifton Park and Halfmoon while ensuring the safety of all users.	\$150,000	\$120,000	\$0	\$30,000	\$30,000	\$150,000	20.0%	5	4	4	3	1	2	1	16
Town of Bethlehem		Local Road Speed Reduction	Provide technical assistance to establish criteria for determining a priority or hierarchy of street types to lower posted speed limits from 30 mph to 25 mph in municipalities, as allowed by recently enacted New York State legislation (A. 1007-A/S. 2021-A).	\$0	\$20,000	\$2,000	\$0	\$2,000	\$22,000	9.1%	4	4	0	1	2	3	2	16
Town of Colonie		Central Avenue West Corridor Study	Examine existing conditions and identify opportunities for potential (re)development sites, improve access management, and develop Complete Streets concepts for the NY 5 Corridor from New Karner Road/Route 155 west to the Niskayuna town line.	\$150,000	\$150,000	\$15,000	\$0	\$15,000	\$165,000	9.1%	5	4	0	1	3	3	0	16
Village of Castleton-on-Hudson	Town of Schodack	Castleton Complete Streets & Connections Plan	Develop concepts for Complete Streets, managed parking, and more pedestrian-friendly streets, identified as priorities in the Village's Comprehensive Plan. Trail connections between downtown and Schodack Island State Park will also be explored.	\$75,000	\$72,000	\$5,000	\$3,000	\$8,000	\$80,000	10.0%	5	0	4	1	3	1	0	15
Town of Stillwater	Town of Saratoga	Route 9P Corridor Study	Identify Complete Streets concepts on Route 9P in the Towns of Stillwater and Saratoga, along Saratoga Lake, that if implemented could improve safety for bicyclists, pedestrians, and motorists.	\$60,000	\$54,000	\$0	\$6,000	\$6,000	\$60,000	10.0%	5	0	4	2	2	2	0	15
Village of Menands		Menands Pedestrian Safety Analysis	Conduct a pedestrian safety study that: (1) Evaluates the appropriate speed limit for village roads; (2) Determines the feasibility and related costs of extending a sidewalk and including a bike lane on Wards Lane; and (3) Evaluates existing conditions and identifies pedestrian improvements at key Village intersections.	\$35,000	\$49,500	\$0	\$5,500	\$3,500	\$55,000	10.0%	5	4	0	1	3	0	0	13
Town of Malta		Route 67 Corridor	Evaluate potential options for safe walking and bicycle facilities in the Route 67 Corridor from Eastline Road to I-87 Exit 12.	\$46,500	\$37,000	\$3,500	\$9,500	\$13,000	\$50,000	26.0%	4	4	0	3	2	3	0	12
Town of Wilton		Exit 16 Linkage Study Update 2023	Reevaluate the conditions and recommendations of the 2012 Exit 16 Linkage Study. The updated study will include concepts and options for maintaining the efficient movement of freight and goods while creating a strong sense of identity and providing safe, multi-modal access for residents, businesses, and property owners.	\$50,000	\$50,000	\$5,000	\$0	\$5,000	\$55,000	9.1%	5	0	0	1	3	3	1	12
Village of Ballston Spa		Land Use & Zoning Update	Develop zoning language consistent with the goals of the Comprehensive Plan (anticipated to be completed in March 2023) and the Pedestrian and Bicycle Master Plan completed in 2021.	\$85,000	\$65,000	\$5,000	\$20,000	\$25,000	\$90,000	27.8%	5	0	0	3	3	1	1	12

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City of Saratoga Springs		Broadway Corridor Improvements Initiative - Truck Origin/Destination Study	Conduct a truck origin and destination study to remedy a rise in commercial truck traffic in downtown Saratoga Springs and improve safety for non-motorized transportation users in several key corridors throughout the city.	\$145,000	\$135,000	\$5,000	\$10,000	\$15,000	\$150,000	10.0%	4	4	0	2	2	2	1	11
Town of Sand Lake	Town of Sand Lake Community Trails Task Force	Sand Lake Hamlet Connector Trail Feasibility Study	To develop a master plan for implementing parts of the Wynantskill Trolley Path and Empire State - Rensselaer Plateau Link identified in the Capital District Trails Plan. The proposed study will identify a feasible route for connecting Averill Park to West Sand Lake.	\$80,000	\$80,000	\$8,000	\$0	\$8,000	\$88,000	9.1%	4	0	0	1	3	1	0	10
Village of Voorheesville		All Access Complete Streets Feasibility Study	Conduct a community-wide pedestrian and bicycle safety assessment and prepare a Complete Streets Feasibility Study including preliminary designs at certain high priority walking and bicycling areas that are known and perceived to present safety hazards for motorists, pedestrians, and bicyclists.	\$55,000	\$49,500	\$0	\$5,500	\$5,500	\$55,000	10.0%	4	0	0	2	1	0	0	8