CDTC Transportation Improvement Program (TIP)
Task Force

**Goal:** To engage CDTC Planning Committee members in discussions on how the CDTC TIP update process and TIP management procedures can be improved.

**Objective:** To develop a TIP Policy Document that discusses recommended improvements to how the TIP is developed and managed. This document can then be brought to the Planning Committee for review and approval to be implemented in subsequent updates of the Metropolitan Transportation Plan (MTP) and TIP. The policy document will empower CDTC staff to prepare updates to the TIP application, evaluation, and programming processes in accordance with guidelines established by the TIP Task Force.

**Approach:** Initial objective will be accomplished through a series of four bi-monthly meetings to debrief on the 2022 – 2027 TIP process and review existing TIP management practices. Draft agenda topics for these meetings are included below.

*(Potential meeting topics are subject to changes at the discretion of the Task Force)*

**Meeting #1 – December 2022**
- Introduction to the TIP Task Force
- TIP Update Debrief

**Meeting #2 – February 2023**
- TIP Evaluation Process
  - Feedback on Benefit Cost & Merit evaluation process

**Meeting #3 – April 2023**
- Further Discussion TIP Evaluation Process as needed
- TIP Management Topics
  - TIP amendment guidelines
  - Access to TIP Information (i.e. website and online presentation of materials)

**Meeting #4 – June 2023**
- Present Draft TIP Policy Document to group for discussion
- Staff will incorporate any final changes in time to be presented at the next planning committee meeting (expected July 2023)

**Next Steps:** At the conclusion of the initial meetings the “Task Force” could shift to an “Advisory Committee” where we meet quarterly to discuss current topics in Infrastructure and address ongoing TIP, infrastructure, and resiliency concerns.