1.0 New Business

1.1 Welcome & Introductions

1.2 Presentation: New York Bicycling Coalition Bike Safety Education Campaign

1.3 CDTC /Capital Coexist Updates
   1.3.1 Pedestrian Safety Action Plan
   1.3.2 Greenway & Trails Plan
   1.3.3 2017/18 Capital Coexist Mini-Grants
   1.3.4 2018 Bicycle & Pedestrian Education Series
   1.3.5 Complete Streets Workshop Series
   1.3.6 Bike/Ped Data Collection – Sidewalk inventory status update
   1.3.7 Register: Walk-Bike NY March 28-29, 2018 in Schenectady, NY (https://www.itsmr.org/events/)

1.4 NYSDOT Updates
   1.4.1 Pedestrian Safety Action Plan
   1.4.2 TAP/CMAQ

1.5 Linkage Updates – see Linkage update table

1.6 Local Program Updates

1.7 Other Updates

2.0 Upcoming Meetings
Meetings Open to the Public:
NEXT CDTC BIKE & PED ADVISORY COMMITTEE MEETING: February 13, 2018 at 9:00AM at CDTC
Bicycle Pedestrian Advisory Committee

January 9, 2018 Meeting Notes

Attendance: Linda von der Heide, Rensselaer County; Valerie Deane, NYSDOT Region I; Ivan Vamos, NYBC; Doug Haller, Bikeatoga/Saratoga Springs Complete Streets Advisory Board; Lauren Alpert, City of Albany; Lauren Bailey, CDTA; Martin Daley, CDRPC; Lorenz Worden, Albany Bicycle Coalition; John Mitchell, Halfmoon Tarils; Jim Levy, Planning 4 Places; Eric Williams, MJ Engineering; Ame Bucher MJ Engineering; Tricia Bulatao, Albany County DOH; Ken Crandall, New York Bicycle Coalition; James Rath, Capital Roots; John Gillivan, resident Village of Colonie.

1.0 NEW BUSINESS

1.1 Welcome and Introductions

1.2 Presentation: New York Bicycling Coalition Bike Safety Education Campaign

Ken Crandall provided an overview of the “Walk Safe, Bike Safe” safety education program focused on elementary school children and developed by NYBC with funding from a Capital Coexist Mini-grant. The program included developing curriculum, coordinating with school administrators and preparing handouts with key safety concepts. As part of the program, Ken talked about his experience teaching 5-15 year old children using common games at after-school programs like Albany YMCA. A copy of the presentation is attached.

1.3 CDTC/Capital Coexist Updates

1.3.1 Pedestrian Safety Action Plan – the solicitation is out and applications are due in March.

1.3.2 Greenway & Trails Plan – The plan is in progress and will have four SAC meetings. Further information will be posted as finalized.

1.3.3 Capital Coexist Mini-Grants – The grants from 2017 are closing out. The plan is to present the projects in the meetings that are complete. The solicitation for this year is up on the website and applications are due in January end.

1.3.4 2018 Bicycle & Pedestrian Education Series – CDTC purchased the 2018 APBP webinar series. More information about them and others as added will be posted on the CDTC website.

1.3.5 Complete Streets Workshop Series – The solicitation for application for municipal grants for complete streets workshop series is up on the website and applications are due by March 2, 2018.

1.3.6 Bike/Ped Data Collection – The sidewalk inventory is complete and data packages have been sent to those outlined green (in the attached map). An example of the data will be presented at future meeting. CDTC requests municipalities to send information of any completed projects involving sidewalks to keep this database up-to-date. Contact CDTC to request data package.
1.3.7 **Register:** Walk-Bike NY March 28-29, 2018 in Schenectady, NY
(https://www.itsmr.org/events/)

1.4 NYSDOT UPDATES

1.4.1 **Pedestrian Safety Action Plan** — The interim approval for the usage of Rectangular Rapid Flashing Beacon has been revoked. DOT is looking into something that can replace RRF3. Stay tuned.

1.4.2. **TAP/CMAQ** — No updates.

1.5 **Linkage Updates** — Status update on the Linkage programs is in the table attached.

1.6 **Local Program Updates**

- Bike to School Day is May 9th, 2018. More updates on CDTC Bike to School challenge coming soon.
- Doug Haller talked about the success of Bike to School event at Lake Avenue Elementary School last year.
- Bike to Work Day is May 18, 2018. More updates coming soon.
- Lauren Bailey from CDTA provided an update on CDPHP Bike-share that they are looking for suggestions on future potential rack locations and people can vote on CDPHP Cycle website.
- Geyser Road Trail project is stalled.
- John Gilivan brought up concerns of bike and pedestrian in the Village of Colonie
- Lauren reported the City of Albany received funding for activating the space under I-787 as part of the planned Waterfront Connector.
- James from Capital Roots reported
  - The new posters and signs purchased from the Capital Co-Exist grant will be distributed.
  - Continue to work with Troy Complete Streets Advisory committee
  - Assisted to install Fix-it Station in Cohoes Middle School
- Martin discussed about CDRPC’s Green Infrastructure Toolkit and upcoming Green Infrastructure Code Audit survey. There will be a webinar in March to help municipalities audit their codes.
- Jim Levy gave updates on trail connections in Niskayuna

1.7 **Other Updates**

During the December meeting there was a long discussion regarding contra-flow bike lanes recommended in the Troy Bicycle Facilities Guidelines. Jen followed up by recommending communities pursing these types of facilities consult their local zoning and/or traffic laws. Some communities may need to amend their existing code or law regarding one-way street operations to allow for contra-flow bike lanes. CDTC will share an example of vehicle traffic law.

2.0 **Upcoming Meetings**

Meetings are open to the Public. The next CDTC Bicycle and Pedestrian Advisory Committee meeting is February 13th at 9:00 a.m.
<table>
<thead>
<tr>
<th>STUDY NAME AND LOCATION</th>
<th>SPONSOR, PROJECT CONSULTANT, COST AND CDTC CONTACT</th>
<th>DATE PROGRAMMED</th>
<th>STATUS</th>
<th>ESTIMATED COMPLETION DATE AND COMPLETION TIME (ORIGINAL FUNDING DATE TO ESTIMATED COMPLETION DATE)</th>
<th>PROJECT WEBSITE LINK</th>
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<tbody>
<tr>
<td><strong>ALBANY COUNTY</strong></td>
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<tr>
<td>1. Albany Patroon Creek/Washington Avenue Corridor Study</td>
<td>City of Albany Creighton Manning Engineering $90,000 Carrie Ward</td>
<td>Planning Committee Selected 2/1/17, Policy Board Approved UPWP 3/2/17</td>
<td>The project's kick off is being scheduled for early December.</td>
<td>December 2018 20 Months</td>
<td>TBD</td>
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<td>2. Albany Shaker Road Corridor Study</td>
<td>Albany County/Town of Colonie Creighton Manning Engineering $90,000 Chris O'Neill</td>
<td>Planning Committee Selected 2/3/16, Policy Board Approved UPWP 3/29/16.</td>
<td>An Advisory Committee meeting was held in October. The second public meeting was held on November 16.</td>
<td>January 2018 22 Months</td>
<td><a href="https://albanyshakercolonie.com/">https://albanyshakercolonie.com/</a></td>
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<td>3. Albany Waterfront Multi-Use Path Connection Feasibility Study</td>
<td>City of Albany Alta Planning + Design $70,000 Chris Bauer</td>
<td>Planning Committee Selected 2/4/15, Policy Board Approved UPWP 3/5/15.</td>
<td>The project team reviewed and commented on the latest version of the draft-final report. The consultant has delivered another draft-final report, which was reviewed by the City and CDTC. The City and CDTC are making revisions to the draft document.</td>
<td>December 2017 30 Months</td>
<td><a href="http://albanywaterfrontconnector.weebly.com/">http://albanywaterfrontconnector.weebly.com/</a></td>
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<tr>
<td>4. Bethlehem Delaware Avenue Complete Street Feasibility Study</td>
<td>Town of Bethlehem Creighton Manning Engineering $60,000 Anne Benware</td>
<td>Planning Committee Selected 2/4/15, Policy Board Approved UPWP 3/5/15.</td>
<td>The final SAC meeting was held to review the results of the 2nd public meeting and to discuss next steps. The draft final report, including appendices, was completed and posted to the Town website. Information regarding availability of the draft final report for comment was sent to the SAC, the Town's Bike/Ped Committee, Town Board, and all public meeting attendees who provided an email address. Comments are due December 1st. The Town Board will consider taking action on the study and its findings at its December 13th meeting, after which the study will be complete.</td>
<td>December 2017 39 Months</td>
<td><a href="https://delawareavecompletestreets.com/">https://delawareavecompletestreets.com/</a></td>
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<td><strong>RENSSLEAER COUNTY</strong></td>
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<tr>
<td>1. Troy Bicycle Facilities Guidelines</td>
<td>City of Troy Parks &amp; Trails New York (PTNY) $30,000 Jen Caponis</td>
<td>Planning Committee Selected 2/4/15, Policy Board Approved UPWP 3/5/15.</td>
<td>PTNY presented the key recommendations from the draft plan to the public on November 8. PTNY is accepting feedback from the public and will schedule a final SAC meeting to discuss implementation of the final plan.</td>
<td>January 2018 33 Months</td>
<td><a href="http://troytrailconnectiona.weebly.com/">http://troytrailconnectiona.weebly.com/</a></td>
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<td><strong>SARATOGA COUNTY</strong></td>
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<td>1. Malta Route 9 Reconfiguration Feasibility Study</td>
<td>Town of Malta MJ Engineering $40,000 Dave Jukins</td>
<td>Planning Committee Selected 2/12/14, Policy Board Approved UPWP 3/13/14.</td>
<td>MJ Engineering submitted the draft final document. CDTC reviewed and submitted final edits. Report publication expected early December, and will be distributed to SAC and Town Board shortly thereafter. Close-out meeting with Town Board delayed until new Planning Director is on board</td>
<td>January 2018 44 Months</td>
<td>No project website</td>
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<td>SCHENECTADY COUNTY</td>
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<td>1. Schenectady Urban Bike Infrastructure Master Plan</td>
<td>City of Schenectady Alta Planning + Design $75,000 Sandy Misiewicz</td>
<td>Planning Committee Selected 2/4/15. Policy Board Approved UPWP 3/5/15.</td>
<td>The City Council is expected to adopt the plan at its December 11th meeting. Once adopted, the final report will be posted to CDTC's website.</td>
<td>December 2017 33 Months</td>
<td><a href="http://schenectadybikelan.weebly.com/">http://schenectadybikelan.weebly.com/</a></td>
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<td>2. Freemans Bridge Road Complete Streets Feasibility Study &amp; Policy</td>
<td>Town of Glenville Planning4Places $50,000 Chris Bauer</td>
<td>Planning Committee Selected 2/3/16. Policy Board Approved UPWP 3/29/16.</td>
<td>The project team is coordinating a corridor business owners meeting, and preparing for the next TAC meeting. The consultant has developed initial corridor concepts, and outlined the tradeoffs between them. The project team is preparing to refine the concepts with input from the Town and NYSdot.</td>
<td>May 2018 26 Months</td>
<td><a href="https://www.freemansgateway.com/">https://www.freemansgateway.com/</a></td>
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<td>CDTC NON-LINKAGE PLANNING INITIATIVES</td>
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<td>1. Greenway Trails Plan</td>
<td>Regional Behan Planning $148,502 Jen Ceponis</td>
<td>Included in 2016-2018 UPWP RFP Issued August 2017</td>
<td>The project team held a kick-off meeting at the end of October. A website with survey and public feedback tools is being developed and will be released before the end of 2017. Stakeholder lists are being compiled and meetings and interviews will begin in early 2018.</td>
<td>October 2018 12 months</td>
<td><a href="http://www.cdtcnpo.org/trails">www.cdtcnpo.org/trails</a></td>
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<td>2. Regional Safety Action Plan</td>
<td>Regional VHB $175,000 Sandy Misiewicz</td>
<td>Included in 2016-2018 UPWP RFP Issued September 2017</td>
<td>CDTC is developing a regional safety action plan and safety investigation program to evaluate the region’s crash data and identify potential strategies and actions that may help reduce fatal and serious injury crashes on all public roads for all users. A consultant was selected in November to work on the project (VHB). The project will begin with a meeting of CDTC’s Regional Operations and Safety Advisory Committee (ROSAC) on December 12th which will serve as the technical advisory committee for the project.</td>
<td>12 months from the date of contract execution.</td>
<td>TBD</td>
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