

**Bicycle & Pedestrian Advisory Committee (BPAC) Meeting  
August 2021  
Meeting Notes**

**1. Welcome/Intro**

Jordan welcomed everyone to the meeting

Sandy introduced herself as the CDTC Executive Director and said a few words on her plans of creating a better transportation system.

**2. CDTC Covid 19 Update**

Jordan spoke on how CDTC is eager to once again have in person meetings but the current policy is that visitors will need an appointment and to wear a mask. CDTC is open 4 days (M-Th) a week.

**3. CDTC Bicycle and Pedestrian Count Program**

In the past counts were done manually. CDTC is now looking into ways of moving into an automated way. CDTC selected Eco Counter's technology; they use PYRO Evo boxes that use technology to count people going pass through heat sensors. The PYRO Evo boxes work in all climate and work using batteries.

CDTC plans on using the boxes for short and long periods, placing them on regional trails to monitor activity levels before and after projects.

CDTC confirms that the automated data collection and transmission works on trails. Long-term placement of boxes is about 1 year and short-term about 1 week.

CDTC staff will train staff on use of the boxes.

Discussion ideas on where to place boxes is open. Placement of these boxes will start next month.

**4. Ditch the Car Pledge**

Still encouraging people to sign up and post on social media. Challenge ends in October. More information at <https://www.cdtcmpo.org/ditchthecar/>.

## **5. Smart Communities Smart Cities Toolbox**

CDTC has contracted with a consultant to develop a Smart Cities toolbox to identify underutilized and evolving technologies that can be deployed in the Capital Region like

- Saratoga Springs, Smart Street Lights
- Smart Traffic Lights

## **6. New Visions & 2022 TIP**

Staff is preparing for the 2022 TIP. The evaluation methodology is being reviewed and updated to reflect the New Visions 2050 principles and strategies.

Solicitation for new projects will be announced this fall with an online application.

All New Visions 2050 materials and upcoming training opportunities are on our website at [www.cdtcmpo.org/nv2050](http://www.cdtcmpo.org/nv2050).

## **7. CDTC & CDRPC Technical Assistance Program**

This program offers staff time and expertise to local governments undertaking small scale community planning initiatives. Applications for the 2020 Community Planning Technical Assistance Program are still being accepted through December.

The Ballston Spa Linkage project is still ongoing. Draft plan is being developed. REIs will be released in the coming weeks for the following studies:

- New East Greenbush study
- Rensselaer Waterfront Connectivity Study
- Federal Street Corridor Study in Troy

## **8. Other Planning & Project Updates**

NYS released the Statewide Trails Plan  
<https://parks.ny.gov/inside-our-agency/master-plans.aspx>

TAP/CMAQ solicitation is out and previews due on August 17<sup>th</sup> and the final application is due September 29<sup>th</sup>.

City of Troy applied for a CFA grant to connect the Riverfront north section up to Hoosick Street.

Transport Troy completed an on street park let repurposing a parking space into a public space for sitting using Coexists funding.

Town of Clifton Park has a small Capital Coexists grant and working with youth volunteers on a Discover the Trails of Clifton Park 35 locations. You can find cards with history on the town fun activities you can do and bike safety tips.

Jordan spoke briefly on CDTA's electric scooters.

Jordan also encouraged those to contact himself or Jen on TAP/CMAQ applications and needing counts.

Albany Bike Coalition has updated the Capital NY Bike Map to include Saratoga.

**STATUS OF CDTC PLANNING INITIATIVES AS OF AUGUST 1, 2021**

NAME AND LOCAL SPONSOR	SPONSOR, CONSULTANT OR STAFF, PROJECT COST, CDTC CONTACT	FUNDING APPROVAL DATE	STATUS	COMPLETION DATE (EST.) AND TIME TO COMPLETE THE PROJECT (FUNDING DATE TO ESTIMATED COMPLETION DATE)	PROJECT WEBSITE LINK
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**LINKAGE PROGRAM**

1. Ballston Spa Pedestrian & Bicycle Master Plan Village of Ballston Spa	VHB \$60,000 Jacob Beeman	Policy Board Approved 3/5/20	A public open House was held on June 30th in the Village with over 20 attendees. The consultant team installed a bike lane demonstration project on Hyde Blvd. from Grove St. to Chapman St. from Monday June 28th, through Tuesday July 6th. An online survey was also launched to get public feedback on the demonstration project, which has received over 45 comments to date. The consultant team is currently compiling public comments and beginning development of the draft pedestrian and bicycle master plan report.	November 2021 20 Months	<a href="https://projects.vhb.com/ballstonspapb/mp/default.htm">https://projects.vhb.com/ballstonspapb/mp/default.htm</a>
2. Land Use Regulations Update Village of Menands	The Chazen Companies \$80,000 Rima Shamieh	Policy Board Approved 3/5/20	The Technical Advisory Committee met in July to expand the public engagement plan. Materials are being drafted for a table at the Village Picnic on Aug 18, focus groups and stakeholder meetings.	March 2022 24 Months	<a href="https://villageofmenands.com/government/land-use-regulations-zoning-update/">https://villageofmenands.com/government/land-use-regulations-zoning-update/</a>
3. Scotia Downtown Connections Plan Village of Scotia	MJ Engineering and Land Surveying \$60,000 Andrew Tracy	Policy Board Approved 3/5/20	Consultant to begin public outreach with a pop-up event in Scotia on 7/27. Project website now live, containing public outreach and other study materials. First public workshop scheduled for 8/12.	November 2021 20 Months	TBD
4. Route 4 Corridor Study: Inter-Municipal Update Town of East Greenbush	TBD \$90,000 Chris Bauer	Policy Board Approved 3/4/21	The draft Request for Expressions of Interest (REI) including a scope-of-work was developed and has been reviewed by the Town. The Town is currently reviewing the second draft scope of work and REI. The next steps will include NYSDOT and County review of the REI, followed by advertisement.	November 2022 20 Months	TBD
5. Rensselaer Waterfront Connectivity Study City of Rensselaer	TBD \$60,000 Jordan Solano-Reed	Policy Board Approved 3/4/21	The Request for Expressions of Interest has been developed by staff and reviewed by the City. Project partners are finishing reviewing the draft before advertisement.	November 2022 20 Months	TBD
6. Federal Street Corridor Study City of Troy	TBD \$50,000 Carrie Ward	Policy Board Approved 3/4/21	Project partners are reviewing a draft REI.	November 2022 20 Months	TBD

**COMMUNITY PLANNING TECHNICAL ASSISTANCE PROGRAM**

1. Regional Growth and Infrastructure Capacity Analysis City of Troy	CDRPC, CDTC and Town Staff \$16,626 Chris Bauer	Planning Committee Approved 11/4/20	The Draft Final report was sent to the City of Troy on 7/12 for comment.	August 2021	N/A
2. Comprehensive Plan Update Guidance & Data Village of Ballston Spa	CDTC, CDRPC and Town Staff \$18,000 Jacob Beeman	Planning Committee Approved 1/6/21	CDRPC staff drafted an Existing Conditions Report and Summary of Prior Plans and Recommendations. CDTC staff developed a series of transportation maps and a transportation existing conditions summary for the report. Final revisions to the Existing Conditions Report were made and the Report was submitted to the Village. This project is now complete.	July 2021	N/A

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**COMMUNITY PLANNING TECHNICAL ASSISTANCE PROGRAM (Continued)**

3. Development Growth Trends Analysis Town of Guilderland	CDTC, CDRPC and Town Staff \$12,765 Chris Bauer	Planning Committee Approved 6/2/21	New Project funded in June 2021.	December 2021	N/A
4. Existing Conditions and Resource Mapping Town of North Greenbush	CDTC, CDRPC and Town Staff \$12,364 Teresa LaSalle	Planning Committee Approved 6/2/21	New Project funded in June 2021.	December 2021	N/A

**ADDITIONAL CDTC PLANNING INITIATIVES**

1. New Visions 2050 CDTC - Regional	CDTC Staff \$100,000 Jen Ceponis	Included in the 2020-2022 UPWP	CDTC continues to offer the Virtual Learning Series and Virtual Local Government Training. View the schedule and sign up for training at <a href="http://www.cdcmpo.org/nv2050">www.cdcmpo.org/nv2050</a> . CDTC is also monitoring mobility trends and will update and amend the plan accordingly. A 3-part Complete Streets webinar series is scheduled for June 22, July 13, and August 17. More info at: <a href="https://www.cdcmpo.org/news/nv-webinars">https://www.cdcmpo.org/news/nv-webinars</a> .	Adopted September 3, 2020	<a href="https://www.cdcmpo.org/nv2050">https://www.cdcmpo.org/nv2050</a>
2. Local Bridge Preservation Report CDTC - Regional	CDM Smith \$105,000 Andrew Tracy	Included in the 2020-2022 UPWP	Final stakeholder meeting to discuss deliverables to be held on 7/30. Project nearly complete.	June 2021	TBD
3. ADA Self-Evaluation and Transition Plan for Pedestrian Infrastructure	City of Saratoga Springs Program capacity: \$75,000 Carrie Ward	Included in the 2020-2022 UPWP	City staff are undertaking final field review.	Summer 2021	N/A
4. ADA Self-Evaluation and Transition Plan for Pedestrian Infrastructure	Town of Glenville Program capacity: \$75,000 Carrie Ward	Included in the 2020-2022 UPWP	The consultant presented the final plan to the Town Board and released for public comment in June. Public comments are under review.	June 2021	<a href="https://www.townofglenville.org/home/news/ada-transition-plan">https://www.townofglenville.org/home/news/ada-transition-plan</a>
5. Patroon Creek Greenway CDTC and City of Albany	Bergmann Associates \$100,000 Jen Ceponis	Policy Board Approved December 2020	The study kicked-off with a Citizen and Project Advisory Committee meetings, followed by a half-day site visit that covered the western half of the proposed corridor. The consultant team is currently working on the Existing Conditions Analysis. A site visit to the eastern half of the corridor is scheduled for mid-August.	December 2021	TBD
6. Bus Lane Feasibility Study CDTA/CDTC - Regional	Foursquare ITP \$200,000 Sandy Misiewicz	Included in the 2020-2022 UPWP	The first study advisory committee was held on July 29th to introduce the project, review the project scope and schedule, show examples of bus lanes from other communities/regions and review the project objectives. A public participation plan and project website are in development.	May 2022	TBD
7. NY 378 Bridge Transportation Scoping/PEL Study NYSDOT	TBD \$TBD Susan Olsen, NYSDOT Sandy Misiewicz	TIP Project A605/R344: NY 378 Troy Menands Bridge Study	NYSDOT continues to develop the RFQ for the project.	TBD	TBD

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**ADDITIONAL CDTC PLANNING INITIATIVES (Continued)**

8. Albany County Loop Trail Feasibility Study	CDTC Staff \$30,000  Jen Ceponis	Albany County support contract 12/8/20	CDTC staff has a Draft Existing Conditions Report.	February 2023	N/A
9. Regional Truck Parking Study	CDTC Staff \$137,750  Chris Bauer	Planning Committee Approved 4/7/21	The Request for Expressions of Interest (REI) was released on May 19, 2021, with a due date of June 23, 2021. CDTC received three (3) letters of interest. The consultant selection committee met on July 15th to select a final consultant for the study. At that time the review committee was able to eliminate one of the proposals but determined that more information would be needed to make a final selection. The review committee will be holding follow up interviews with the two remaining consultant candidates on August 5th.	September 2022	TBD
10. Smart Communities Guidebook	WSP \$100,000  Jen Ceponis	Planning Committee Approved 4/7/21	The consultant team kicked-off the project at the July CDTC Regional Operations & Safety Advisory Committee (ROSAC) meeting. Members of the CDTC Smart Communities Task Force have been invited to participate and the consultant team is currently collecting existing related plans and initiatives and beginning research into Smart Cities case studies.	May 2022	TBD
11. ADA Self-Evaluation and Transition Plan for Pedestrian Infrastructure	City of Albany Program capacity: \$75,000  Carrie Ward	Included in the 2020-2022 UPWP	Data collection will begin in August.	Summer 2022	TBD