

Proposed Change to CDTC'S TIP Project Selection Procedures

The New York State Department of Transportation has requested that New York's MPOs change their project selection guidelines to permit the flexibility to move projects across all four years of the **2007-12 Transportation Improvement Program (TIP)**, and to make project selections from the fourth year of the current TIP. The change will be necessary in order to use year four of the current TIP/STIP in the event approval of a new STIP is delayed beyond October 1, 2010 due to the proposed Jobs for America Bill or other factors. The current STIP expires on September 30, 2011.

To accommodate this request, CDTC staff has edited Guideline 4(a) on the attached table to say "four" instead of "three". The entire updated text regarding the project selection guidelines is attached. After approval, the new guidelines will be posted on CDTC's website, replacing the current guidelines.

CDTC's Planning Committee recommended approval of the change at its February 10, 2010 meeting.

TABLE 6

GUIDELINES FOR TIP CHANGES

Amendments dependent on another amendment requiring a higher level of action, also requires that level of action.

Type of Change	Responsibility		
	CDTA or NYSDOT	Planning Committee ¹	Policy Board ²
(1) Addition or Deletion			
(a) Addition of project from regional set-asides	---	Approve	---
(b) Addition of project under or equal to \$0.250M	---	Approve	---
(c) Addition of project over \$0.250M	---	Recommend	Approve
(d) Addition of project element under or equal to \$0.250M ³	Approve	---	---
(e) Addition of project element over \$0.250M ³	---	Approve	---
(f) Addition of STP Enhancement Project after approval by state advisory committee	---	Approve	---
(g) Combining two or more existing projects	---	Approve	---
(h) Other	---	Recommend	Approve
(2) Scope and Cost			
(a) Over 25% (minimum \$250 k) or over \$500 k ⁴	---	Approve	---
(b) Over 50% (minimum \$1M) or over \$3M ⁴	---	Recommend	Approve
(c) Scope change necessitating recalculation of system-level air quality conformity of non-exempt project	---	Recommend	Approve
(d) Other significant scope change ⁵	---	Approve	---
(e) Other	Approve	---	---
(3) Fund Source Change			
(a) Change between Title I federal fund sources ⁶	Approve	---	---
(b) Change from federal to non-federal fund source	Approve	---	---
(c) Change from non-federal to federal fund source	---	Recommend	Approve
(d) Change between Title III federal fund sources	---	Approve	---
(e) Any other federal fund source change	---	Recommend	Approve
(4) Schedule Change			
(a) All affected project elements are contained in the first four years of the TIP before and after the schedule change ⁷	Approve	---	---
(b) Any other schedule change	---	Approve	---

¹Changes requiring Planning Committee action are minor TIP amendments. The Planning Committee may defer approval to Policy Board, if desired.

² Changes requiring Policy Board action are major TIP amendments.

³ A project element is a phase of the project, such as construction or right-of-way acquisition.

⁴ Percentages are percentages of total project five-year plus committed column federal cost.

⁵ A significant scope change is a significant change to the project limits, type or scope.

⁶ Change from a capital fund source to Metropolitan Planning Funds (PL) requires UPWP action by CDTC.

⁷ This includes funds programmed in the "Committed" column of the TIP that are not obligated by September 30 of the Committed fiscal year.

