



Job Opening: Transportation Planner (specializing in Sustainable Transportation Planning)

Description

The Capital Region Transportation Council (Transportation Council) is the Metropolitan Planning Organization (MPO) for New York's Capital Region based in Albany, New York. The Transportation Council works with State, regional, and local government partners to plan for and implement a safe, resilient, and modern transportation system. We are seeking a transportation planner, specializing in sustainable transportation planning, to support the development and implementation of the region's Metropolitan Transportation Plan, development of a Carbon Reduction Strategy, and implementation of Clean Cities programs. [Clean Cities](#) is a US Department of Energy program with a network of coalitions that provide educational and networking opportunities on alternative fuels, advanced vehicle technologies and alternative fuel vehicles. The Transportation Council hosts the Capital District Clean Communities Coalition. The transportation planner will be supervised by the Executive Director and senior staff and is expected to work in a team environment, capable of managing multiple tasks concurrently. The transportation planner will spend a minimum of 50% of work time on Clean Cities initiatives. Ideal candidates are excellent communicators, self-starters, motivators, and leaders.

Minimum Qualifications

- Master's degree in transportation planning, environmental planning, urban and regional planning, environmental policy, public policy, geography, public administration, or in a closely related degree field; OR
- Bachelor's degree transportation planning, environmental planning, urban and regional planning, environmental policy, public policy, geography, public administration, or in a closely related degree field with two (2) years of experience in sustainable transportation planning; OR
- An equivalent combination of training and experience as defined above.

Relevant Skills

- Strong understating of sustainable transportation principles and best practices.
- A functional understanding of technical issues related to alternative fuels and alternative fuel technologies (e.g., AFVs, idle reduction, energy efficiency, etc.) is a plus.
- Strong technical, written and presentation skills. A writing sample is required.
- Strong organizational skills.
- Proficiency in the use of GIS, graphic design software and analytic tools is a plus.
- Must be experienced with Microsoft Office and Adobe Suite products.

Responsibilities

- Implementing the Clean Cities work plan (this task will comprise 50% of work time) including:
 - Collaborating with relevant government agencies to help them understand how alternative fuel and energy efficient transportation technology can support agency goals.
 - Evaluating applicability and implications of various federal, state, and local laws and other regulatory or policy activities on the Capital District Clean Communities Coalition's current operations and future activities.
 - Educating the public to promote fuel-efficiency practices and influence current driver trends.
 - Motivating coalition members to attend regular meetings and participate in steering committees and working groups (stakeholders may include city, county, state, and federal government fleets; private fleets; utility fleets; businesses; trade associations; nonprofit organizations; and schools)
- Supporting the development of major Transportation Council planning products.
- Assisting with public participation activities.
- Organizing workshops, webinars, and related events on sustainable transportation planning topics.
- Conducting research, data gathering and analysis.
- Drafting technical memos and assisting with the preparation of planning documents including text, tables, and graphs.
- Supporting senior staff in managing consultant led planning activities including developing project scopes of work, reviewing consultant proposals, and reviewing consultant developed products.

Benefits

Transportation Council employees participate in the New York State and Local Retirement System and receive fringe benefits similar to state employees including medical and dental insurance as well as vacation, personal, and sick leave.

Salary range begins at \$63,110.

The Transportation Council is an equal employment opportunity/affirmative action employer.

Send cover letter and resume by November 3 2023, to:

Sandy Misiewicz, AICP
Executive Director
Capital Regional Transportation Council
1 Park Place, Suite 101, Albany, New York 12205
or email info@capitalmpo.org